

General Data Protection Regulation Notice

Thank you for agreeing to your child's participation in the Achievement for All (AfA) effectiveness trial which started in 2016. Recently there have been changes to data protection law and this leaflet is to tell you about those changes.

This is to outline your and your child's rights with respect to processing of data. These rights are as set out in the [General Data Protection Regulation](#) (GDPR), which supersedes the Data Protection Act from May 2018.

The project will involve collecting data on pupils' attainment and background details, as well as their resilience. Pupils and schools will be asked to complete short surveys at two time periods: Sep/Oct 2016 and the current surveys running from April - May 2018. The surveys will be conducted in schools through a secure online platform. The responses will be accessed by the University of Manchester. For the purpose of research, the responses will be linked with information about the pupil from the National Pupil Database and shared with the Department for Education, the Education Endowment Foundation (EEF), FFT Education (EEF's data processor for the archive) and, in an anonymised form, with other research teams and potentially the UK Data Archive. Further matching to NPD data may take place during subsequent research. Your child's data will be treated with the strictest confidence using pseudo anonymised information in line with [General Data Protection Regulation](#) (GDPR).

The legal basis

The legal basis for processing these data for the research project is public interest (Article 6 (1)(e) and Article 9(2)(j) of the General Data Protection Regulation). This means that personal data can be processed where necessary for the performance of a task carried out in the public interest. In this case it is to carry out research and inform future educational provision.

Your rights

The General Data Protection Regulation is designed to protect and support the following personal data rights for everyone in the UK:

- **The right to be informed:**
 - Your child's data is being processed by the project research team.
- **The right of access:**
 - You have already been provided with the Participant Information Sheet which explains what data we are collecting and what we are doing with it. The data will be used to produce a research report. The information sheet is also available on the website www.afatrial.info/documents.
- **The right to correct data:**
 - The right to correct incorrect records. All personal information has been collected from the National Pupil Database held by the Department for Education. This information is constructed from records held in school and if you want to change this data then you should contact your child's school. We will be analysing anonymised data.

- **The right to be forgotten:**
 - The right to request that data is removed/deleted. If you want to do this then please contact the research team.
- **The right to restrict processing:**
 - The right to request that data be held but not processed unless necessary. We will only process the data to answer our research questions. This is on the project information sheet, which is available on the website www.afatrial.info/documents.
- **The right to data portability:**
 - The right to a copy of your data in a useable format. Once the data has been anonymised we are unable to retrieve information for a specific child.
- **The right to object:**
 - You may object to your data being processed. You are free to withdraw your child from the research project up to the point at which the analysis starts.

Holding the data

During the evaluation, the organisation in control of personal data collected for this research is the University of Manchester. After the research has completed, Education Endowment Foundation (EEF) is the data controller for the Fischer Family Trust (FFT) Education archive. The University of Manchester is also responsible for collecting and processing the data from this project.

We will not be transferring any identifiable information outside the EU and will be taking appropriate measures to ensure it remains secure at all times.

We will keep the pseudo anonymised information, where individuals won't be readily identifiable, for a 4-year period while the research project is active. After that we will change it to make individuals in the data set completely unidentifiable. This anonymous information may then be used for research for another 5 years. After this, the information and data will be securely destroyed by the University of Manchester. EEF has their own data retention policy, which will be available shortly.

Please note that the consent obtained in 2016 for these surveys relate to involvement in the research but these are not the legal basis for data processing. As described above, the legal basis for data processing is public interest. Your data rights with regard to data processing have been set out in this notice and will be respected. For further information, please see <https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/> and <https://ico.org.uk/for-the-public/is-my-information-being-handled-correctly/>

If you have any concerns or questions about our research, the data processing, and/or your involvement in the project please contact:

Dr Sophina Choudry
Research Associate
0161 275 3534
Sophina.Choudry@manchester.ac.uk

Dr Garry Squires
Lead investigator
0161 275 3546
Garry.squires@manchester.ac.uk