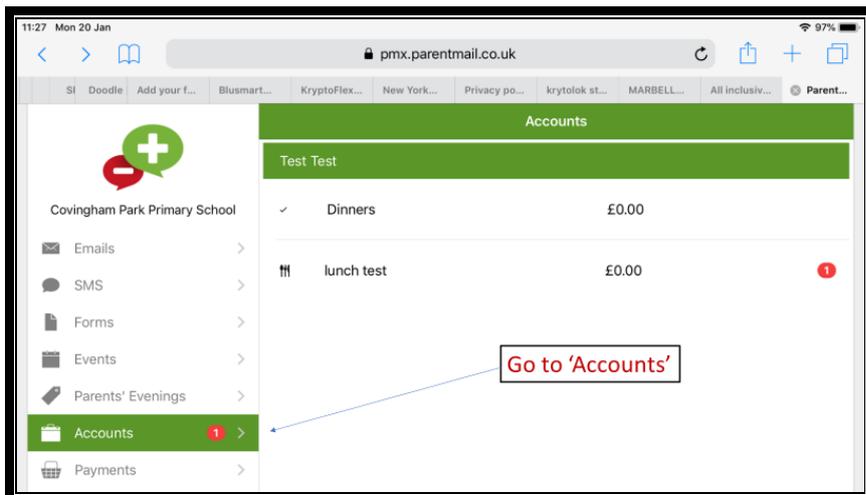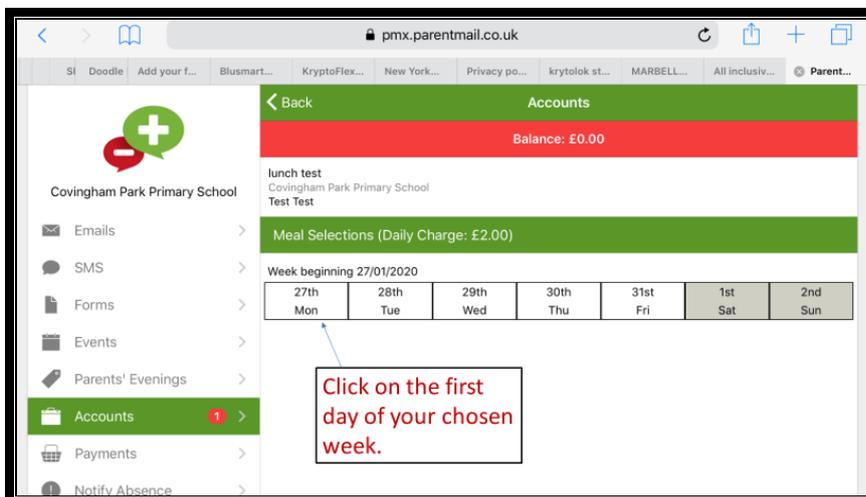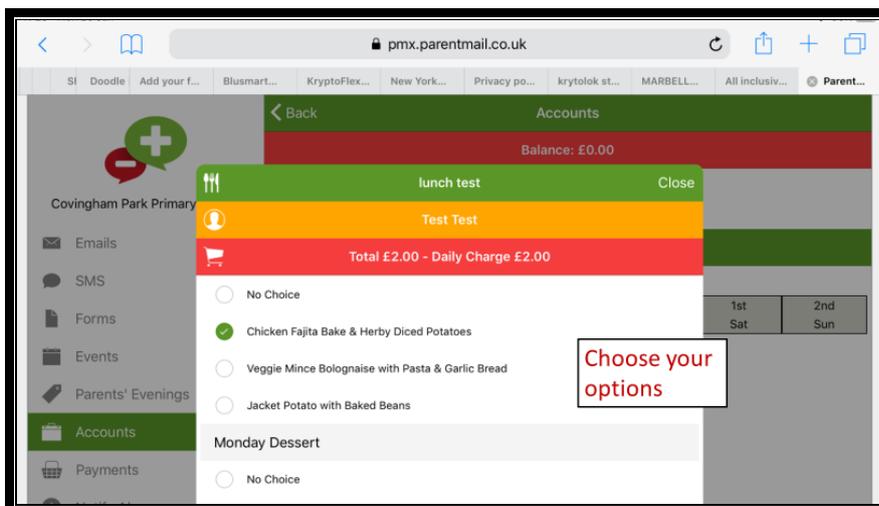1. **Open ParentMail and go to 'Accounts'**

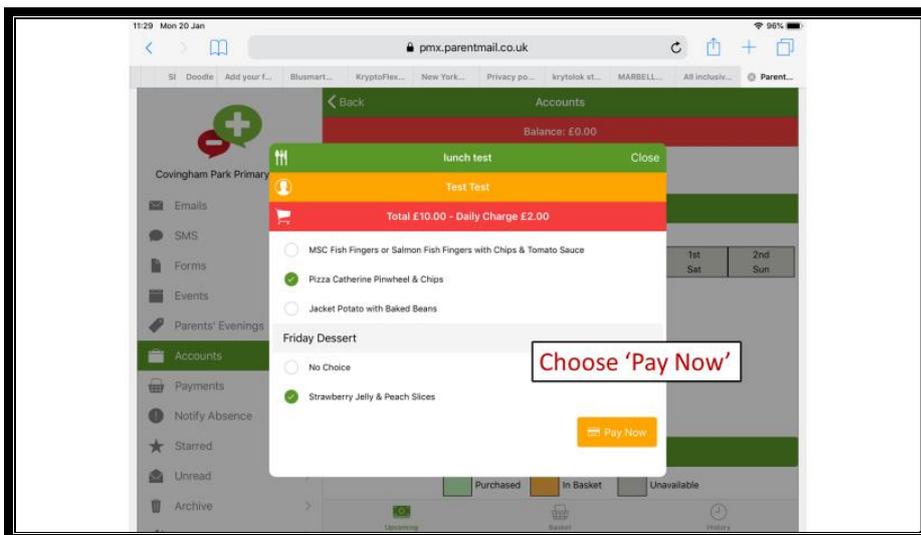

2. **Choose the week that you would like to order meals for.**
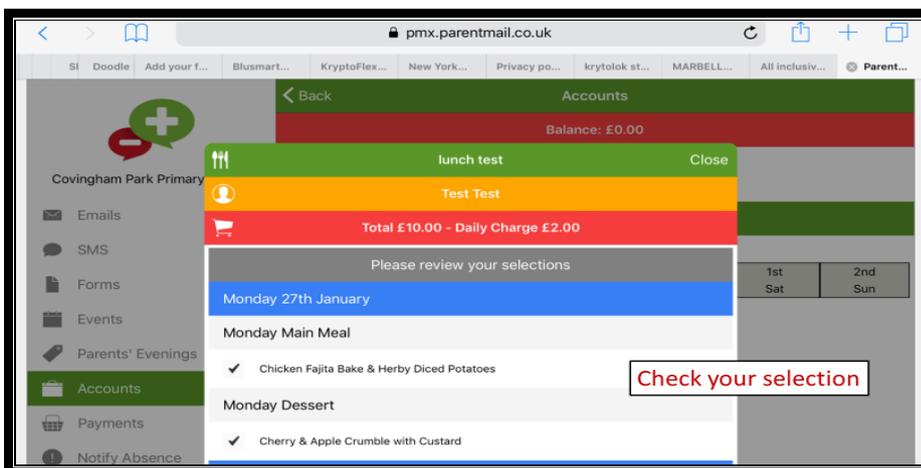

3. **Choose your meal options.**

4.   Click 'Pay Now'.

5.   Check your meal selection.

6.   Select 'Check Out' and pay for your meals (or select 'Confirm' if your child has free school meals).